

To: All Members of the EXECUTIVE
(Agenda pages to other
Members for Information)

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Date: 18 December 2009

Membership of the Executive

Cllr Richard Gates (Chairman)
Cllr Mike Band (Vice-Chairman)
Cllr Mrs Carole King
Cllr Robert Knowles
Cllr Ms Denise Le Gal

Cllr Stefan Reynolds
Cllr John Sandy
Cllr Roger Steel
Cllr Adam Taylor-Smith
Cllr Keith Webster

Dear Councillor

A Meeting of the EXECUTIVE will be held as follows:-

DATE: TUESDAY, 5 JANUARY 2010

TIME: 6.45 P.M. *

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

Yours sincerely

MARY ORTON

Chief Executive

*This meeting will be webcast and can be viewed by visiting
<http://www.waverley.ukcouncil.net/>

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NOTE FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **INFORMAL QUESTION TIME**

The Chairman to receive any informal questions from members of the public (for a maximum of 15 minutes).

2. **MINUTES**

To confirm the Minutes of the Meeting held on 1 December 2009 (to be laid on the table half-an-hour before the meeting).

3. **APOLOGIES FOR ABSENCE**

To advise the Executive of any apologies for absence.

4. **DISCLOSURE OF INTERESTS**

To receive from members, declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

5. **QUESTIONS**

The Chairman to respond to any following questions of which notice has been given in accordance with Procedure Rule 10.

6. **EXECUTIVE FORWARD PROGRAMME**

To adopt the forward programme of key decisions for Waverley Borough Council, attached at Appendix A.

7. **BUDGET MONITORING NOVEMBER 2009**

[Portfolio Holder: Cllr Mike Band]
[Wards Affected: All]

The report at Appendix B provides details of the expenditure and income position to the end of November 2009 compared with budget for the General Fund and the Housing Revenue Account. It also gives an update on the Capital Programme for the General Fund and Housing Revenue Account.

Recommendation

It is recommended that:

- 1. the position as at 30th November 2009 be noted;**

2. **£6,000 of the Car Park Capital Programme savings and £8,000 of the Air Quality Improvement Works be now reinstated;**
3. **the following capital schemes totalling £50,000, be undertaken during 2009/10 from the savings identified within the Capital Programme:**
 - **BMS Front Panel, Cranleigh Leisure Centre £15,000**
 - **2nd Low-Carbon Pool Car £7,000**
 - **Telephone upgrade to customise call handling £19,000**
 - **Link to Farnham Sports Centre for election £9,000; and**
4. **the Budget continue to be monitored closely during the remainder of 2009.10.**

8. FINANCIAL STRATEGY 2010/2011 – 2012/2013
GENERAL FUND BUDGET 2010/2011

[Portfolio Holder: Cllr Mike Band]
[Wards Affected: All]

- 8.1 The report at Appendix C.1 updates the Executive on the latest position regarding the General Fund Budget. The Estimates and proposals from the Star Chamber will be the subject of consideration by meetings of the Overview and Scrutiny Committees during January. The Licensing Committee will approve its Estimates and Fees and Charges on 9 February 2010. The Executive will give final consideration to the Budget on 2nd February 2010, including the comments reported from the Overview and Scrutiny Committees, before making recommendations to Council on 16th February 2010.

Recommendation

It is recommended that the Executive gives final consideration to the General Fund Budget for 2010/2011 at its meeting on 2nd February 2010.

8.2 FINANCIAL STRATEGY 2009/10 – 2012/13
HOUSING REVENUE ACCOUNT BUDGET 2010/11

[Wards Affected: All]

In December Members were advised of the constraints around the preparation of the draft Housing Revenue Account (HRA) revenue budget for 2010/11. The report at Appendix C.2 gives Members the updated position following the receipt of the draft Housing Subsidy Determinations on 10th December.

Recommendation

It is recommended that the Executive

1. **ask the Community Overview and Scrutiny Committee to consider the detailed HRA budget papers for 2010-11 and identify any further**

spending priorities within the landlord service and any opportunities for savings; and

2. give final consideration to the HRA budget for 2010/2011 at its meeting on 2 February 2010.

8.3 FINANCIAL STRATEGY 2009/2010 – 2012/2013
DRAFT HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME
2010/2011 AND SOCIAL HOUSING GRANT

[Wards Affected: All]

The report at Appendix C.3 outlines the latest proposals for the Housing Revenue Account (HRA) Capital Programme 2010-11 prior to detailed consideration by the Community Overview and Scrutiny Committee.

Recommendation

It is recommended that the Executive

- 1 ask the Community Overview and Scrutiny Committee to consider and comment on the proposals in the draft HRA Capital Programme 2010-11; and
- 2 give final consideration to the HRA capital budget for 2010/2011 at its meeting on 2 February 2010.

9. SURREY CLIMATE CHANGE STRATEGY

[Portfolio Holder: Cllr John Sandy]

[Wards Affected: All]

The purpose of the report at Appendix D is to introduce the Surrey Climate Change Strategy and recommend its endorsement in principle. An initial contribution to an action plan is also attached to this report. A complete action plan will follow middle 2010, following consultation with appropriate Waverley officers and the portfolio holder.

Recommendation

It is recommended that the Executive

1. endorse the contents of the Surrey Climate Change Strategy;
2. endorse the Action Plan that will compliment the strategy set out in Annexe 2; and
3. ask the officers to develop it further and refer back to a future meeting.

10. DISPOSAL OF HOUSING REVENUE ACCOUNT PROPERTY

[Portfolio Holder: Cllr Keith Webster]
[Wards Affected: Godalming Central & Ockford]

The report at Appendix E proposes the open market sale of a Housing Revenue Account dwelling house in Godalming and seeks authority to dispose of the property. The proceeds arising from the sale would be applied towards meeting the Decent Homes Standard in the rest of the Council's housing stock.

Recommendation

It is recommended that:

- 1. 112 Ockford Ridge, Godalming, be disposed of on the open market on terms to be negotiated by the Council's Deputy Chief Executive and the Estates and Valuation Manager;**
- 2. that the capital receipt from the sale of this property be applied to contribute toward achieving the Decent Homes Standard in the remaining Council housing stock.**

11. FUTURE USE OF HOUSING REVENUE ACCOUNT PROPERTY IN FARNHAM

[Portfolio Holder: Cllr Richard Gates]
[Wards Affected: Farnham, Wrecclesham and Rowledge]

The report at Annexe F, which was considered by the Community Overview and Scrutiny Committee at its meeting on 12 January 2009, proposes that the Council disposes of the property to a Registered Social Landlord approved by the Council in order to provide a mix of general needs affordable subsidised housing and flexible use affordable subsidised housing. This will help the Council prevent homelessness, work towards the Council's corporate priority of providing subsidised affordable housing and generate a capital sum for the Housing Revenue Account. This report sets out the result of negotiations on the capital sum to be received by Waverley.

Recommendation

It is recommended that the Executive:

- 1. approve the disposal of Marshall's Weydon Lane, Farnham, to Mount Green Housing Association on the revised terms from the original agreement in January 2009 negotiated by the Council's Estates and Valuation Manager, which include that the building is to be used as a mixed scheme of affordable housing to which the Council will receive nomination rights and as set out in the Exempt Annexe; and**
- 2. agree that the capital receipt from the sale of this property be applied to contribute toward achieving the Decent Homes Standard in the remaining Council housing stock.**

12. GODALMING CENTRE MANAGER/PROJECT CO-ORDINATOR

[Portfolio Holders: Cllrs Robert Knowles, Stefan Reynolds]
[Wards Affected: All Godalming, Haslemere, Cranleigh]

The report at Appendix G proposes a matching funding contribution of £10,000 per annum over two years to employ a Centre Manager/Project co-ordinator for Godalming. The role is to take forward the actions arising from the Godalming Healthcheck and work with relevant partners in addressing issues affecting Godalming as a result of the recession.

Recommendation

It is recommended that the Executive:

- 1. support the creation of a Godalming Town Manager/Project Co-ordinator post;**
- 2. agree to provide funding of £10,000 per annum for two years matching the contribution made by Godalming Town Council; and**
- 3. agree that the post would be hosted by Waverley Borough Council.**

13. ACTION TAKEN SINCE LAST MEETING

To note the following actions taken by the Chief Executive after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting.

1. District Councils Network – Membership
 1. To authorise the Leader of the Council, and in his absence the Deputy Leader of the Council, to act as Waverley's representative on the District Councils Network; and
 2. The Council's subscription to the District Council's Network and payment of the subscription fee of £150 for the first year.
2. Thames Basin Heaths - Legal Fees Towards Constituting a Joint Committee of Local Authorities and Obtaining an Opinion from Queen's Counsel
 1. To authorise the payment of £300 as Waverley's contribution towards obtaining a legal opinion from Queen's Counsel, on behalf of the local authorities in the Joint Strategic Partnership, confirming that the collection and pooling of Tariffs for Strategic Access Management and Monitoring conforms to Circular 05/2005. The opinion is required to ensure that the JSP's decision on this matter is robust to future legal challenge. Natural England has also offered to provide similar funding; and

2. To authorise the payment of £1,000 as Waverley's contribution towards the costs of preparing a legal agreement forming a Joint Committee of local authorities. This is required by section 101 of the Local Government Act 1972 where local authorities wish to act together and would provide a vehicle to enable the authorities to sign a single joint Memorandum of Agreement (which the Joint Strategic Partnership does not have the legal status to do).
3. Cranleigh Refurbishment Project – Additional Works to Cranleigh Leisure Centre
 1. To extend the scope of works for the leisure capital improvement contract to incorporate additional works to improve the curtain windows around the pool hall (Total cost £25,000);
 2. To approve the additional expenditure to be met from the approved leisure improvement capital budget; and
 3. To agree, in accordance with Contract Procedure Rule Q101h, to award this work to ISG Regions and to incorporate this within the scope of the main JCT contract.
4. Demolition of Redundant Buildings at Brightwells Farnham

Executive approval was given on the 31 March 2009 to the demolition of four buildings at Brightwells Farnham in advance of the East street development commencement. Casa Mia Bungalow, 1&2 Brightwells Gardens and the redundant Health Centre building. Extra works were necessary and a maximum expenditure of £17,000 on the demolition project can be met within the Development Consultancy Capital Programme Provision of £95,000.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A to the Act (to be identified at the meeting).

15. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone Robin Pellow,
Head of Democratic and Legal Services, on 01483 523222.**